

CITY OF FORT ATKINSON
City Council Minutes ~ August 18, 2020

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm via Zoom.

ROLL CALL.

Present: Cm. Kotz, Cm. Housley, Cm. Scherer, Cm. Johnson and Pres. Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Wastewater Supervisor

APPROVAL OF MINUTES OF AUGUST 4, 2020 REGULAR COUNCIL MEETING.

Cm. Scherer moved, seconded by Cm. Johnson to approve the minutes of August 4, 2020 regular council meeting. Motion carried via zoom.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

After three calls, no comments were made.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. *Resolution to finance purchase of capital equipment for Department of Public Works as budgeted.*

Manager Trebatoski discussed the Council recommendation to solicit banks for borrowing to purchase various capital equipment. Local banks were solicited for interest rates quotes on borrowing \$158,900. Badger Bank presented the lowest quote of 1.550%.

Cm. Kotz moved, seconded by Cm. Johnson to approve the resolution to finance purchase of capital equipment for Department of Public Works as budgeted through Badger Bank at a rate of 1.550% not to exceed \$158,900. Motion carried unanimously via Zoom.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *Building, plumbing, and electrical permit report for July, 2020.*

b. *Minutes of Plan Commission meeting held August 11, 2020.*

Cm. Scherer moved, seconded by Cm. Johnson to accept and file the Reports of Officers, Boards and Committees. Motion carried via Zoom.

UNFINISHED BUSINESS

a. *Recommendation from Transportation and Traffic Review Committee to place stop signs on Monroe Street at its intersection with W Blackhawk Drive.*

Engineer Selle provided the recommendation. A resident has submitted a request for speed bumps, however, those hinder snow removal. A substitution was suggested to add stop signs to

make the intersection a four-way stop. Cm. Kotz asked if this item requires an Ordinance changes.

Cm. Kotz moved, seconded by Cm Johnson to table this item until Staff can confirm an ordinance is not required. Motion carried via Zoom.

b. Recommendation from Plan Commission to approve Certified Survey Map creating four (4) residential lots on County Road K (extraterritorial).

Engineer Selle reviewed the recommendation.

Cm. Kotz moved, seconded by Cm. Scherer to approve the recommendation from Plan Commission to approve Certified Survey Map creating four (4) residential lots on County Road K (extraterritorial). Motion carried via Zoom.

c. Recommendation from Plan Commission to approve Preliminary Certified Survey Map creating a 0.6 acre parcel at W6001 Apple Ln (extraterritorial).

Engineer Selle reviewed the recommendation.

Cm. Kotz moved, seconded by Cm. Johnson to approve the recommendation from Plan Commission to approve Preliminary Certified Survey Map creating a 0.6 acre parcel at W6001 Apple Lane (extraterritorial). Motion carried via Zoom.

UNFINISHED BUSINESS - REVISITED

a. Recommendation from Transportation and Traffic Review Committee to place stop signs on Monroe Street at its intersection with W Blackhawk Drive.

Cm. Kotz moved, seconded by Cm. Scherer to remove *Recommendation from Transportation and Traffic Review Committee to place stop signs on Monroe Street at its intersection with W Blackhawk Drive* from the table for discussion and possible action. Motion carried via Zoom.

Staff reviewed the Ordinance book to confirm an ordinance is not required.

Cm. Kotz moved, seconded by Cm. Scherer to approve the recommendation from Transportation and Traffic Review Committee to place stop signs on Monroe Street at its intersection with W Blackhawk Drive. Motion carried via Zoom.

NEW BUSINESS

a. Review and approve Compliance Maintenance Annual Report (CMAR) and adopt Resolution authorizing the filing of the Report.

Wastewater Supervisor reviewed the CMAR and the grades of the WWTP. Staff is addressing infiltration and inflow issues with continued investigation in the collection system. This includes smoke testing and increased televising in 2020 and the installation of flow meters at all lift stations. The overall grade was an improvement as a new category was added in which the WWTP was rated well.

Cm. Scherer moved, seconded by Cm. Johnson to approve the Compliance Maintenance Annual Report and adopt Resolution authorizing the filing of the Report. Motion carried unanimously via Zoom.

b. Review and approve contract with Associated Appraisal for assessing services.
Manager Trebatoski stated the City has been with Associated Appraisal since 1998 and their current six year contract will be expiring following the 2021 assessment year. The firm was willing to negotiate their fee originally proposed and reduced it to retain a professional relationship.

Cm. Scherer moved, seconded by Cm. Johnson to approve the contract with Associated Appraisal for assessing services for the years 2022-2026 not to exceed \$35,000 per year. Motion carried unanimously via Zoom.

MISCELLANEOUS

a. Grant operator licenses.
Cm. Scherer moved, seconded by Cm. Johnson to approve the granting of operator licenses. Motion carried via Zoom.

b. Change of agent for license for Casey's General Store #3712, 342 Whitewater Ave.
Cm. Johnson moved, seconded by Cm. Scherer to approve the change of Agent for Casey's General Store, 342 Whitewater Avenue. Motion carried via Zoom.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.
Cm. Johnson moved, seconded by Cm. Scherer to approve list of verified claims presented by the Director of Finance and to authorize payment. Motion carried unanimously via Zoom.

ADJOURNMENT

Cm. Scherer moved, seconded by Cm. Johnson to adjourn. Meeting adjourned at 7:37 pm.